

Brightspace
160 Hadleigh Road
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IP2 0HH

July 2022

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Dear Applicant

Youth Focus Suffolk Coordinator

Thank you for your enquiry regarding the Youth Focus Suffolk Coordinator post which we have recently advertised.

Please find attached a copy of our recruitment pack which includes information on the posts along with the job description.

If you wish to apply please complete our application form within the recruitment pack and return via e-mail to demelza.bowler@communityactionsuffolk.org.uk or mail to Community Action Suffolk, Brightspace, 160 Hadleigh Road, Ipswich, IP2 0HH. Please mark your application for the attention of Demi Bowler.

When submitting an application please state where you saw the post advertised and the post you are applying for.

Closing date: 9.00am Monday 1st August 2022, interviews to take place on Monday 8th August 2022.

Yours faithfully



Louise Bradshaw
Head of HR