



Your guide to the CAS Quality Standard

- [Register here for the Quality Standard.](#)
Once you have registered and paid your secure online portfolio will be created for you. Registered Users will receive email notification of their password and access details and a guide to using your virtual portfolio. Access to your portfolio and the resources is normally within 2 working days of payment being received.
[Register here](#)
- **Compile your portfolio of evidence against the indicators.**
Each of the sections is made up of a number of indicators, upload the evidence from your organisation to your online portfolio to show how you meet the indicators. You may choose to use the action plan from the supporting resources section to help you identify and prioritise your tasks. When you are satisfied that you have uploaded all of the evidence to meet the indicators for a section you request an assessment review of that section. It is your choice if you wait to complete all four sections, but we would recommend getting each section assessed as you complete it rather than wait to complete all four.
- **Assessment.** Each section is assessed by the CAS Quality Standards Development Officer and your virtual portfolio will have each indicator RAG rated and you will see the RAG rating online and via an emailed personalised review with guidance if it is rated as Amber or Red. Your online portfolio will also show you how close you are to completing each section.
- **Quality Standard Awards Panel.** Once your portfolio of evidence meets the Standard it will be submitted to the Quality Standards Awarding Panel comprising Suffolk County Council, Suffolk Safeguarding partnership and CAS.
- **Award.** If the Awards Panel agree the portfolio meets the standard then you are awarded the Quality Standard for a period of three years before you need to renew it.