



Director of Innovation and Business Development

Hours: Full Time (37.5 hours per week)

Location: Brightspace, Ipswich or Kirkley Centre, Lowestoft with blended home working

Salary: £50,000 per annum

Start date: As soon as possible

About us

Community Action Suffolk (CAS) is the county's infrastructure organisation for the Voluntary, Community, Faith and Social Enterprise (VCFSE) sector. Our mission is to strengthen and champion community action in Suffolk by supporting the VCFSE sector in its work.

About the role

Community Action Suffolk has an exciting new vacancy to support the Chief Executive drive forward its vision and services.

We are looking to recruit a strategic leader as the Director of Innovation and Business Development.

Alongside the Chief Executive, this role will form part of the new Executive Team providing strategic leadership across the charity and subsidiary companies.

The successful candidate will have a passion for the VCFSE sector and champion community action and volunteering. You will be an excellent communicator at all levels, able to write and speak persuasively to a diverse range of groups. You will provide inspiration and strategic leadership, enabling and supporting all parts of Community Action Suffolk to successfully engage in delivering its strategic objectives. You will need to be driven, pro-active, flexible and resourceful, and capable of embracing change with open arms.

Contributing to the design and implementation of CAS's core strategy, annual budget, business plan and strategic priorities, you will be responsible for leading and motivating staff, and will have responsibility for developing team business plans to support provision across the county and generate sustainable forms of income. You will be expected to continually and ambitiously seek further funds to support our priorities and help develop CAS as the 'go to' organisation for the VCFSE sector in Suffolk.

You will be a natural influencer with the ability to persuade, guide and motivate. Innovation plays a significant role in everything we do at CAS and your ideas will play a pivotal role in CAS's future. In addition to deputising for the Chief Executive when required, you will also need to be able to work operationally to support the Senior Management Team to manage and deal with issues, obstacles and opportunities as they arise. So, if you are ready for a challenge, enjoy accountability and have plenty of ideas we welcome your application.

We are happy to discuss any reasonable adjustments individuals may require in the recruitment process, or on commencement of post.

If you would like to have an informal discussion about the role, please contact Belinda Couldridge on 01473 345371 who would be pleased to arrange an informal conversation with the Chief Executive.

What we offer

You will work within a reputable charity which offers employees benefits, including:

- 60% / 40% blended working from our offices in Ipswich or Lowestoft and home
- 2 days of paid volunteering time (pro rata)
- 33 days annual leave which includes bank holidays (pro rata)
- 4% matched pension
- Discounts on shopping voucher

For more information please visit <http://www.communityactionsuffolk.org.uk/vacancies/> for a copy of our application pack. Alternatively, please contact Louise Bradshaw on louise.bradshaw@communityactionsuffolk.org.uk

Closing date; Applications for this role will be reviewed and considered on an ongoing basis until the role is filled. Interviews will be arranged according to availability.

We therefore encourage you to submit your application at the earliest opportunity to avoid disappointment, as we reserve the right to close this job listing once a successful candidate is appointed.