

Financial Sustainability Officer

Hours: Part time 18.75 hours per week

Location: Brightspace, Ipswich or The Kirkley Centre, Lowestoft – Regular travelling around the county is required

Term: Permanent

Salary: £27,610 FTE -£13,805 Actual Per Annum

Start Date: As soon as possible

About us

Community Action Suffolk (CAS) is the county's infrastructure organisation for the Voluntary, Community, Faith and Social Enterprise (VCFSE) sector. We exist to ensure our sector, and its volunteers are supported, safe and sustainable and that our communities are active and resilient.

Our values of collaborative, enabling, person centred, responsive and trusted are the golden thread which runs through who we are and how we operate, and we aim to make them real every day.

About the role

We are seeking a Financial Sustainability Officer to join our friendly team to support the VCFSE sector to become more financially sustainable and resilient.

Maybe you have a background in finance, funding or fundraising and are looking to share your skills and knowledge with others?

You will provide specialist financial sustainability support to a wide range of VCFSE organisations and groups. You will support them to understand their financial position, develop their case for support, and enable them to diversify income and become more financially resilient.

This role would suit a proactive person with sound business acumen, attention to detail and can do attitude. You will be a flexible communicator able to support a wide range of people from established organisations to start ups.

We are a friendly organisation, committed to promoting a diverse and inclusive culture in all that we do, and welcome applications from individuals of all backgrounds. We aim to create a workplace which is welcoming, fair, and inclusive, where people can be themselves and contribute to our vision and values.

We are happy to discuss any reasonable adjustments individuals may require in the recruitment process, or on commencement of post.

What we offer

You will work within a reputable charity which offers its employees benefits which include:

- Blended working where role allows
- Flexible working options to support work/life balance
- 33 days increasing to a maximum 36 (FTE) annual holiday which includes an allowance for bank holidays
- Up to 4% matched pension contribution
- 2 days pro rata volunteering days to support volunteering in Suffolk
- Staff Discounts Scheme for a range of retailers including; shopping, holidays, insurance, eating out and health and leisure activities
- Company Sick Pay Scheme
- Continued Professional Development for job related development
- Family Friendly policies and practices
- Tailored induction

For more information, please visit <http://www.communityactionsuffolk.org.uk/vacancies/> for a copy of our application pack. Alternatively, please contact Louise Bradshaw on louise.bradshaw@communityactionsuffolk.org.uk

Closing date: 9.00am Monday 22nd April 2024.

Interviews will take place week commencing: 29th April 2024

Completed applications should be sent to louise.bradshaw@communityactionsuffolk.org.uk or via post to Louise Bradshaw, at Community Action Suffolk, 160 Hadleigh Road, Ipswich, IP2 0HH by the above closing date.



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